



# VIEW ROYAL FIRE DEPARTMENT

## APPLICATION FOR PAID-ON-CALL FIRE FIGHTER

***Please review the Fire Fighter Application Guide carefully before completing.***

First Name:		Last Name:	
Address:			
City:	Province:	Postal Code:	
Telephone:		Email:	

**This application form must be completed by the applicant in as much detail as possible. Handwritten, completed applications must be dropped off in person to the View Royal Fire Department between the hours of 08:30 – 16:30 hrs. Monday – Friday.**

---

If the question asked is not applicable to you, kindly indicate by "N/A." All questions must be completed by the applicant.

Are you legally authorized to work in Canada?  YES  NO

Firefighting, and the associated training, is physically Demanding. Do you have any medical conditions that may restrict you in performing your duties as a fire fighter?  YES  NO

*If yes, please provide details:*

--

## INFORMATION THAT MUST BE PROVIDED IN YOUR RESUME

Employment History (past 5 years):

- Employer and Location
- Dates of Employment
- Supervisors Name and Telephone Number
- Position
- Reason for Leaving
- Major Duties

Education and Training:

- Institution Type
- Name and Location
- Dates Attended
- Course/Major
- Grade/Degree/Diploma

Volunteer/Community Engagement Experience:

- Organization Name(s)
- Dates
- Supervisors Name and Telephone Number
- Major Duties

References:

Please provide names, addresses, and telephone numbers for a minimum of three references from current or previous **employers**. You may also submit personal references in support of your application; however, they will not be accepted in place of current or previous employment references.

## **GENERAL INFORMATION**

List of class of valid BC Drivers License: \_\_\_\_\_

Air Brake Endorsement:  YES  NO

Have you ever been convicted of a criminal offence that is directly related to the duties of this position and for which you have not received a record suspension (pardon)?

YES  NO

*If yes, please provide details relevant to the duties of this position (nature of offence and date):*

## **DOCUMENT CHECKLIST**

Please indicate which certifications you currently hold:

- Grade 12 / high school graduation or equivalent
- NFPA 1001 Level I & II certification
- EMA First Responder Certificate (or higher level of EMA license)

At Stage 3 of the recruitment process you will be required to provide the following verification:

- Copies of certifications
- Copy of valid BC Driver's License, or equivalent
- Copy of ICBC Driver's Abstract (dated within 30 days of application deadline)
- Copy of birth certificate or passport, permanent resident card or landed immigrant card
- Police Information Check with Vulnerable Sector clearance

## **WHY DO YOU WISH TO BECOME A FIRE FIGHTER?**

In paragraph form, indicate what your role as a fire fighter should be, and outline the qualities you have which you can offer the View Royal Fire Department and the community it serves. Why View Royal. Why You. Be concise.

Is there an active member of the View Royal Fire Department who would provide a character reference for you? If so, list their name(s):

## **READ CAREFULLY BEFORE SIGNING**

Engagement as a member of the View Royal Fire Department is contingent upon successfully completing the intake process including interviews, followed by an extensive investigation of your records and references.

*In the event of a grievance relating to a job competition in which I participated, I consent to the release of information contained in this application and the competition results for any purpose related to this grievance.*

*By completing the below signature line, I certify the information provided on this application or attachments/resume is true and complete and unless indicated otherwise, hereby authorize The Town of View Royal to contact any references or employers listed above to verify the information submitted. I understand that if any information in this application or attachments/resume is found to be untrue or incomplete, my application may be rejected or in the event that I am a successful applicant, may result in dismissal.*

Applicant: \_\_\_\_\_

Date: \_\_\_\_\_